



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://sbc.lacounty.gov>**

Wednesday, December 12, 2012

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (12-5845)

Attachments: [AUDIO](#)

Present: Chairperson Eleanor R. Montaña, Vice Chairperson Frank S. Bacio,
 Commissioner Barbara Bigby, Commissioner Cheryl Grills Ph.D.
 and Commissioner Donald S. Andrews

Excused: Commissioner Anne S. Hill and Commissioner Susan Burton

Call to Order. (12-5757)

**Chairperson Montaña called the meeting to order at 10:00 a.m.
Commissioner Grills joined at 10:49 a.m.**

**Chairperson Montaña led in the Pledge of Allegiance, followed by a
moment of silence.**

I. ADMINISTRATIVE MATTER

1. Approval of the December 5, 2012 Minutes. (12-5758)

**On motion of Commissioner Barbara Bigby, seconded by Commissioner
Donald S. Andrews, unanimously carried, the minutes of December 5, 2012
were approved.**

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

2. Chairperson's Report on various items for December 12, 2012. (12-5759)

**Chairperson Montaña shared the following Newspaper Article with the
Commissioners:**

Los Angeles Times:

- **Hold on, Sheriff (December 12, 2012)**

Attachments: [SUPPORTING DOCUMENT](#)

3. Treasurer's Report for December 12, 2012. (12-5760)

Vice Chairperson Frank Bacio reported that the current bank statement balance of the Commission's Charitable Fund is \$696.58.

4. Staff Report on Correspondence Received and Department Representative Reports for December 12, 2012. (12-5761)

There was no report presented.

5. Review of Group Home Compliance Monitoring Audit Reports presented on December 12, 2012. (12-5762)

In Compliance:

- **Vice Chairperson Bacio visited Heritage Group Home - Page 21 #3, on December 6, 2012.**
 - **Commissioner Bigby visited Ettie Lee Home - Page 16 #4, on December 7, 2012.**
6. Commissioners Reports on Group Home and/or Detention Facilities Inspections from December 6, 2012 to December 11, 2012. (12-5763)

During the reporting period the following Group Homes/Facility were reported as being in satisfactory condition:

- **Chairperson Montano and Commissioner Andrews visited Lomita Station on December 10, 2012.**
- **Chairperson Montano and Commissioner Andrews visited Children's Home of Southern California - Page 8 #3, on December 11, 2012.**

During the reporting period the following Group Home was reported as being in unsatisfactory condition:

- **Commissioners Bigby and Hill visited Children Are Our Future - Page 8 #2, on December 11, 2012 and reported that the stove and the tiles surrounding the stove needs repair, the kitchen needs cleaning, dryer**

door needs repair, more towels are needed, the dresser draws and closet doors need repair, the bathroom needs new tile and base board, and the hole in the couch and hallway needs repair.

During the reporting period the following Group Home was visited but not inspected:

- Commissioners Bigby and Hill visited Children Are Our Future - Page 8 #2, on December 6, 2012 and reported that no manager was on site in order to conduct inspection. She will return at a later date.

III. MISCELLANEOUS

Matters Not Posted

7. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (12-5764)

There were no matters presented for a future agenda.

Public Comment

8. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (12-5765)

There were no members of the public present to address the Commission.

Adjournment

9. Adjournment for the meeting of December 12, 2012. (12-5766)

There being no further business, Chairperson adjourned the meeting of December 12, 2012 in memory of Ms. Irene Montoya at 11:25 a.m.